

**NASSAU SUNSHINE FUND  
INITIAL CONTACT FORM**

*ALL INFORMATION ON THIS FORM WILL BE KEPT CONFIDENTIAL*

**Applicant**

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Previous Address: \_\_\_\_\_  
(if current address is less than 6 months)

**Emergency Information**

Amount Requested: \$ \_\_\_\_\_

Description of Emergency:

How did you hear about NSF?

**Next Steps**

A member of the Nassau Sunshine Fund will be in contact within the next 7 days to schedule an in-person meeting. If you do not live within the town borders of Nassau, you will still be contacted and provided a list of resources to help meet your need(s).

For the meeting we will need some basic information including salary and other income in the household, expenses such as rent/mortgage, utilities, and other monthly expenses. All the information you provide to us will be kept in strict confidence.

Please bring the following items with you to our meeting: 1) Photo ID, 2) Proof of residency (utility bill, rent receipt, etc.), and 3) A copy of the bill or estimate for the services for which you are requesting a loan to cover. (If you are seeking a loan for rent, you must present a letter of denial from Social Services.)

Finally, please understand that this is a community loan program; and while there is no interest, we do expect repayment and will work with you to set up an appropriate schedule for repayment that fits your budget. All funds returned are used to help us continue to make loans to others in emergency situations.